

Curriculum Vitae of

BITEN CHANDRA DAS

Address: 44c/road-6A. North-Khulshi, Chattogram

Mobile No: +8801954045490, +8801302683209

E-mail: bitendas0@gmail.com



➤ CAREER OBJECTIVES:

I have the intention to work in a challenging and competitive environment where logical responsibility and Commitment are required. I want to boost up my career by dedicating myself to my job. If I Would get the opportunity for the job, obviously I might show my best performance in professional tendency.

➤ EMPLOYMENT HISTORY:

- ❖ **Assistant Trainer (June 1, 2019 – March 1, 2021)**
BASIS institute of Technology & Management (BITM)
Company Location: R.I. TOWER (4th Floor), GOAL Pahar MOR, Chattogram
Duties/Responsibilities: Training Assistance
- ❖ **Virtual Assistant (August 1, 2020 – May 1, 2021)**
Pondit.com
Company Location: Level-5, Rajuk Rajib, Cosmo Shopping Complex, Plot-71 Sector-7, Dhaka 1230
Duties/Responsibilities: Training Assistance of Web Design & Development
- ❖ **Trainer (October 1, 2020 – Continue)**
Mathrubhumi IT & Computer Training Center
Location: 1 Mohammd Pur Road, Chattogram
Duties/Responsibilities: Trainer of MS Office Management, Web Design and Graphic Design

➤ ACADEMIC QUALIFICATION

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc. in CSE	Computer Science Engineering(Continue)	Port City International University, Chattogram.	3 rd Year	Running	3 Year
Diploma in Engineering	Diploma In Computer Engineering	Shyamoli Ideal Polytechnic Institute, Muradpur, ctg.	CGPA:2.9 2 out of 4	2019	4 Year
SSC	Business studies	(6329) Sukh Char Mopizia High School	CGPA:3.88 out of 5	2012	2 Year

➤ TRAINING SUMMARY:

Training Title	Topic	Institute	Location	Year	Duration
Full Stack Web Development	Bootstrap or Material Design, SASS, PHP, MySQL Database, jQuery, JS, RWD Concept	PONDIT	Dhaka, Bangladesh	2021	1.6 Year
Web Design	HTML, CSS, Bootstrap, JavaScript	BITM (BASIS Institute of Technology and Management)	Chattogram, Bangladesh	2019	3 Month
Web Design & Development, Office Management	HTML, CSS, Bootstrap, sass, JavaScript, PHP,MS-Word ,MS- Excel, MS Power Point	STEP (Skills and Training Enhancement Project)	Chattogram, Bangladesh	2019	3 Month

➤ SKILLS

- Static Web Site Design
- HTML5, CSS3
- Bootstrap4
- JavaScript
- PHP
- MySQL Database
- WordPress
- SEO
- c/c++ basic
- Graphic Design
 - Adobe Photoshop, Illustrator, video-editing.
- Office Management
 - MS- Word, MS- Excel, MS- Power Point

➤ EXTRA-CURRICULAR ACTIVITIES:

I am giving online classes to the students about Web Design & Development. I am also running an online coaching during this Covid-19 Pandemic, and my free time I work with outsourcing of Digital Marketing. Moreover, I spend my leisure by reading books, teaching, magazines, newspapers, travelling and cooking.

➤ LANGUAGE PROFICIENCY

Language	Reading	Writing	Speaking	Typing Speed
Bangla	High	High	High	15 - 18 Words
English	High	High	Medium	18 - 22 Words

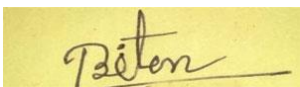
➤ PERSONAL DETAILS

Father's Name : Dharmalal Das
Mother's Name : Late Shikha Rani Das
Date of Birth : 01-January-1996
Gender : Male
Marital Status : Single
Religion : Sanatan
Nationality : Bangladeshi
NID Number : 4614672055
Permanent Address : Village- North Boalia, Afazia, Hatiya, Noakhali 3891.

➤ DECLARATION

I do hereby declare that the particulars provided here are true and no misinformation are given.

❖ REFERENCES



Signature

Date: 11/04/2022